

HOW TO REGISTER 2023 -2024

- 1) **Information**: please read the conditions (dates, times, prices, pedagogy, required documents) on our website or by phone.
- 2) **Pre-Registration Test**: to ensure the homogeneity of our groups, we check the level of all our learners. You must therefore call 02/511 01 09 to schedule an appointment in order to take the level test.
- 3) **Registration**: after the test confirming your level/group, you can register with our secretariat. *
- 4) **Registration Record**: you provide all necessary documents and certifications according to your status. See list on “Required Document” in Appendix.
- 5) **Payment**: preferably by Bancontact/Maestro, No credit card. The full amount of the registration fee must be paid no later than the day of your registration.

*FOR OPTIMAL LANGUAGE PRACTICE, C.P.A.B. HAS CHOSEN TO LIMIT GROUPS (10 to 16 pers max). SO DON'T WAIT TO REGISTER.

CPAB CANNOT BE HELD RESPONSIBLE IF THERE IS NO MORE ROOM IN THE GROUPS AT YOUR LEVEL WHEN YOU REGISTER.

THE CPAB RESERVES THE RIGHT TO CANCEL THE REGISTRATION OF ANY STUDENT WHOSE RECORD IS STILL INCOMPLETE ONE WEEK BEFORE THE START OF THE COURSES.

Information :

📍 : Avenue Louise, 113 – 1050 Bruxelles / ☎ : 02 511 01 09 / ✉ : info@cpab.be

IBAN : BE23 2100 8277 4091 **BIC** : GEBABEBB

Company number : BE 0411 928 910 / **Matriculation number FWB** : 2.132.115

Our school is easily accessible : Louise Metro station ; tram 83, 92, 94, 97 ; bus 54.

Please pay attention to schedules : our secretariat will answer your calls

Monday	9.30 am to 12.30 pm	2 to 5pm
Tuesday	9.30 am to 12.30 pm	2 to 5pm
Wednesday	9.30 am to 12.30 pm	2 to 5pm
Thursday	9.30 am to 12.30 pm	2 to 5pm
Friday	9.30 am to 12.30 pm	-

IMPORTANT: For telephone appointments concerning REGISTRATIONS or LEVEL TESTS, specific schedules are provided (see “Our courses”).

